**‘Teams’ Rules**

1. You must only use the ‘chat’ to ask questions, post comments about the work.
2. Speak politely to each other – remember we are all learning something new and we should be helping each other out (thank you to those who have been supporting each other 😊).
3. You must wait for your teacher to start a meeting and should not be creating your own.
4. Do not edit/delete any documents – others need to access them! (some of you might have been doing this without realising)
5. You are expected to join the ‘live’ teaching part of the lesson and then complete the activity independently. If you need to, watch the recorded video from your teacher again, pause if you need to, look at the PowerPoint again, complete as many questions as you can – the more practise the better!
6. Remember, we are still here to learn even though it looks a little different. Try your best!

Top Tips

* Look at the timetable each day – check you have the resources you might need (pen/pencil and paper are the main ones!)
* The lessons are supposed to last you most of the day – remember to have breaks in between lessons, read a book, practise spellings, go in the garden for some fresh air, play a game, eat…
* Upload anything you would like your teacher to see. It could be in one of the folders for the day.

You can take a photo or your work or type onto Word and upload. Your teacher can then comment on it 😊