





# St John's Green Primary School


## Learn to Live, Live to Learn

Headteacher Mr Simon Billings  
Deputy Headteacher Mrs Tina Bourne  
Assistant Headteacher Mrs Fiona Bullivant  
Assistant Headteacher Mrs Clare Skinner

We   
Maths



We are all  
writers ... 

We are growing  
our learning 

Telephone: 01206 762884 Email: [admin@st-johngreen.essex.sch.uk](mailto:admin@st-johngreen.essex.sch.uk) Website: <http://st-johns-green.eschools.co.uk>

### Dear Parent / Carer

All children in infant classes are entitled to free school meals from September, 2014. However, our school will also benefit if you meet the normal eligibility criteria for Free School Meals. The government has introduced the Pupil Premium Grant to help children from lower income families reach their full potential and to achieve higher academic grades at school.

Under this funding arrangement, primary schools receive **£1,455** for every pupil who meets the eligibility criteria for free school meals; so it is really important to us to make sure every child that meets the criteria is actually registered.

St John's Green Primary is now able to check eligibility for Free School Meals using a simple, secure and confidential online process.

If you are accepting the offer of a place for your child at our school, please return this form as soon as possible so that we can check and confirm that your child meets the criteria for free school meals and we can therefore claim the Pupil Premium Grant.

You meet the criteria if you receive any of the following benefits:

- Universal Credit with an annual net earned income of no more than £7,400
- Income Support
- income-based Jobseeker's Allowance
- Income-related Employment and Support Allowance
- Support under Part 6 of the Immigration and Asylum Act 1999
- The Guarantee element of State Pension Credit
- Child Tax Credit, (with no Working Tax Credit) with an annual income of no more than £16,190
- Working Tax Credit 'run-on' (paid for the four weeks after you stop qualifying for Working Tax Credit)

In order to determine whether you would normally meet the eligibility criteria for Free School Meals for your children, please complete the attached form and bring it to the school office. However, only parent or carer can apply so it must be their details that are provided.

### **Transitional Protection Arrangements**

***Pupils eligible for a free school meal from 01/04/2018 will remain eligible throughout the Universal Credit roll out period, scheduled to end March 2022. Parents will not be required to be re-checked during this period.***

St John's Green Abbey Fields Site (Years  
EYFS, 1, 5, 6)  
5 Circular Road East  
Colchester  
CO2 7SZ



St John's Green Town Site (Years 2, 3,  
4)  
St John's Green  
Colchester  
CO2 7HE

***Once Universal credit is fully rolled out, your child will keep their free school meal until the end of their current phase of education, i.e. primary or secondary.***

Please confirm that you agree that the school can use the information that you provide to process your claim for free school meals by contacting other sources as allowed by law, to verify your initial and ongoing entitlement. You can then complete the application by answering the questions in part one and part two of the application form.

All school meals are required to meet the nutritional standards set out by the School Food Trust. Our school meals are fresh, healthy, nutritious and varied. Our school meal menu is available to view in the office and on the school website.

Children in our school are asked at morning registration if they are school dinners or packed lunches. Children eligible for Free School Meals will ask for 'school dinner'. Dinner money is handled by the office so teachers and pupils do not need to know whether it is a free school meal or not.

Thank you for your continued support in the school.

Regards



Simon Billings  
Headteacher