




# St John's Green Primary School

Learn to Live, Live to Learn

Headteacher Mr Simon Billings  
Deputy Headteacher Mrs Tina Bourne  
Assistant Headteacher Mrs Fiona Bullivant  
Assistant Headteacher Mrs Clare Skinner

We   
Maths



We are all  
writers ... 

We are growing  
our learning 

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June 2020

Dear Parents of New Intake Children starting at St John's Green,

First of all, my apologies for the length of this letter.

Thank you for your patience whilst you've been waiting expectantly for details of how we are going to be welcoming both your child and you to the school from September in these very interesting and challenging times.

Thank you also, to all parents who have returned the Pupil Record Form and the Universal Free School Meal form; if these are still outstanding, they can be posted or dropped into either school office as soon as possible. These contact details are really important as we will use your e-mail addresses to contact you.

Our normal pre-school transition would have included an evening of light entertainment with myself and key staff of the school as well as opportunities for you to ask a plethora of questions. We'd have also held some transition sessions for your children so they could see the classroom they would be learning in and meet their class teacher for next year.

Sadly, we can do none of those things and this will make the start of the new term and your child's first days in school a little scarier than it might otherwise have been.

To alleviate this and give your child the best possible start we are going to start their term a little differently than we might otherwise have done.

I also have to be very mindful of maintaining social distancing amongst parents as your child arrives to school for the first time and most importantly of not negating your child's first experiences of school or yours. I want to enable a positive start for your child and for you and to help you create some special memories of your child's first few days at Primary School.

Therefore, for this year each EYFS class will have a slightly different admission approach than how we would do it normally. I do appreciate that this will be inconvenient in some ways for you but do believe that this will help your child settle in the quickest way.

Each class will have a slightly different timetable and these will be daily induction sessions whereby the children get to know the school daily and some of its routines. They are designed to support the children in getting used to school without the children suddenly having to attend full time.

St John's Green Abbey Fields Site (Years F, I, 5, 6)  
5 Circular Road East  
Colchester  
CO2 7SZ



St John's Green Town Site (Years 2, 3, 4)  
St John's Green  
Colchester  
CO2 7HE

**Monday 7<sup>th</sup> September**

8.45 – 10.15

Jumbo

10.45 – 12.15

Chariot

1.15 – 2.45

Star

**Tuesday 8<sup>th</sup> September**

8.45 – 10.15

Star

10.45 – 12.15

Jumbo

1.15 – 2.45

Chariot

**Wednesday 9<sup>th</sup> September**

8.45 – 11.00

Chariot

10.00 – 12.15

Star

1.00 – 3.15

Jumbo

**Thursday 10<sup>th</sup> September**

8.45 – 11.00

Jumbo

10.00 – 12.15

Chariot

1.00-3.15

Star

**Friday 11<sup>th</sup> September**

8.40 – 12.30 – Chariot and Jumbo

8.50 – 12.40 – Star

All children will also be having a school lunch on Friday and the menu options will be given to you in that first week of term.

From the week beginning 14<sup>th</sup> September all children should attend full time in school with a staggered start and finish time.

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8.40 start and 3.05 finish – Chariot and Jumbo

8.50 start and 3.15 finish - Star

My advice to all parents is that they start their children full time from the 14<sup>th</sup> September as the friendships they make are integral to being happy and succeeding at school. Children get far more out of school if they are here all the time and they gain far more experiences.

However, there are some other options that parents may consider:

- Autumn Born children must start full time in September
- Spring and Summer Born children start Half Days in September, being collected at 12.00p.m. daily and starting full time in November after the Half Term
- Summer Born children can start full time in January.

I would genuinely advise against starting full time in January as your child will have missed out on friendship groups and experiences that cannot be gained again.

Experience has taught us, that children who do start part time in September generally become full time quite quickly as they want to be in school.

You do not need to decide now but will ask you to confirm with us in the transition week – WB 7/9/2020

Enclosed with this letter is a pack of paperwork which relates to your child starting at our school. I have filmed a “YouTube” introduction video and will go through the Index enclosed with your pack. The film is available for you to watch on the school website, in Curriculum Information and then Foundation Stage. It’s important you have your pack with you when you watch the video as I will try and explain what everything relates to and preempt some of your questions. It might also be wise to have a drink and biscuit to hand and a comfortable chair.

The video will be available on the school website from Monday 13<sup>th</sup> July.

Also in this section of the website are short introductory videos from your child’s class teachers so your children can see the teacher they are going to be with in September.

**As from Monday 7<sup>th</sup> September, your child will be in class.....**

If possible, we would be grateful if you could bring any completed paperwork to the school before the end of this term (Friday 17<sup>th</sup> July). This will help us tremendously in setting up the school systems to enable us to communicate with you more effectively. If this is not possible, please bring your completed paperwork in on Monday 7<sup>th</sup> September. **Please also remember to bring a copy of your child’s birth certificate or the original and the school office will copy this for you.**

As a present from the school, your child will be handed a school book bag which contains a book and a few other bits and pieces. Your child will be given this on Monday 7<sup>th</sup> September. Book bags are sold at the school so you do not have to purchase one for your child at this time.

We look forward to meeting you and your child at our school. If you do have any questions relating to the above, please do not hesitate to contact us.

Regards,

Simon Billings  
Headteacher

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